Corolla Education Foundation

Minutes for December 11 Board of Directors Monthly Meeting

2 p.m.-4pm

Corolla Satellite Office Conference Room

In attendance: President Meghan Agresto, VP Al Marzetti, Secretary Allison Broughton, Susan Taylor, Gerri Adams. Telephonically Treasurer Bryan Daggett, Frieda Harris. Teacher Liz Fennimore.

The meeting was called to order at 2:05pm. A quorum was established.

**Board Action**

* + Approve November’s minutes – Gerri moved to approve, Al seconded, all voted to approve.
  + Approve McKinney-Vento (homelessness) policy for school – tabled for now.
  + Educational Leave requests – none

**President’s Report**

* + Follow up to ADM report of last month – The ADM report did not require an exact number; rather, it asked whether the school planned to add a grade or expand by 20% or more. The response was no to both. The lottery lists 38 as school capacity.
* Licensure – Teacher Sonnenberg is now officially SPII with added HS math. A full-time personnel report was completed, and EC Aide Allen and Teacher Assistant Fretwell were listed as aides.
* Annual appeal update– An email was sent to the 360 email addresses we have, and some immediate response was received. The email was followed by Facebook post with a link to donate, which generated additional responses. There have been 19 donations for a total of $4,254.
* Lottery update – The website form to join the lottery was activated just after Thanksgiving. There are currently five students in the lottery; three are kindergarteners, and one of those Kindergarten students has two siblings.
* Epicenter Performance Review updates—Monthly reports are required for a variety of information including names and addresses of the Board members, the Lottery Policy, total square feet of the schoolhouse, the number of people on the waiting list, etc.

**Treasurer’s Report**

For the month, revenue exceeded expenses by $11k, cutting the fiscal year deficit in half. Expenses remained steady, but money from Currituck county and federal money has been received. Dare county money should start coming in as well, bringing finances to a near break-even status by year end. We also received a $1,076.49 test result bonus from the state!

Discussion took place regarding what to do with the CDs maturing on 12/21/19. The difference in yield between a 6-month and 18-month CD is about .5%. It was decided that the yield difference was not worth forfeiting the flexibility of a short-term CD. Al made a motion to authorize the Treasurer to roll over the CD for up to 6 months based on his discretion. Meghan seconded, and all voted in favor.

**Committee Reports**

* + Curriculum Committee- If and when EC Aide Julie Allen’s license application is approved this year, she will have to go through the NCEES BTSP data review. If not, it will start next year. The process lasts three years. A BTSP audit will take place January 17, and Teacher Fennimore will be questioned.
  + Grievance Committee- No report.
  + Building Committee – Corolla Chapel has broken ground on renovations and work continues daily. Interior work will be done over the summer, so it will not affect students. The Board will need do approach the Chapel before all work and inspections are completed to request that the building is brought up to educational standards (i.e. installing a monitored alarm system) at the school’s expense.

**Old Business** - none

**New Business** - none

**Update from Teacher Fennimore**

* + CIP meeting – no report
  + PD update – Teacher Sonnenberg attended the NC Science Educators’ Convention. Teacher Fennimore attended EC conference for a second year. She attended a helpful workshop on prior written notice forms and saw the school’s reviewers (who noted during the recent EC Review that they no longer use the term “audit”). In early November, Teacher Fennimore attended a training on the three possible paths for students with IEPs in high school. It was geared more for high school educators but was relevant to preparing middle school students with IEPs as they approach the transition to high school. The three routes for students with IEPs in high school are: extended, occupational, and future-ready. Students on the extended track work on basic skills and do not earn a high school diploma; it is designed for students with cognitive disabilities. The occupational track is intended for students who likely will not go on to college, but instead prepare for a career. The occupational route results in a high school diploma, the credits for which will likely transfer to two-year college vs. a four-year college. The occupational track is available online through NC Virtual Public School. The future-ready track results in a diploma accepted by four-year institutions. Teacher Fennimore searched for information regarding how these tracks are implemented in Dare and Currituck County high schools. For Dare County, she was only able to find reference in board meeting minutes to the fact that the occupational track is available via NC Virtual Public School. Currituck County has a website with information. She will follow up with a phone call to clarify how the programs are facilitated at each school.
  + Technology – no report
  + Singing event – Friday, December 13. In case of rain, the event will move to the chapel.
  + Debbie Welpe, LCSW, meets with some students weekly. She teaches character development to all students and sometimes conducts “lunch bunch” groups to facilitate communication skills. Some older students are reluctant to work with her at times, but generally everyone participates willingly.

**Public Comment -** none

**Adjourn – 3:04pm**