Minutes of Board of Directors Meeting

Wednesday, February 14, 2018 2pm

Currituck County Satellite Office, Corolla, NC

**Meeting Called to Order at 2 p.m. by Board President** Meghan AgrestoAl MarzettiDee Werner, Susan Tailor in attendance; Frieda Harris participated telephonically. A quorum was established. Karen Clarkand Liz Fennimore, teacher, attended as members of the public.

**- Board Action**

* Susan Taylor made motion to approve the minutes of the January 2018 Board Meeting, Al Marzetti seconded, all voted to approve. **Following discussion of the merits of CEF funding travel and lodging expenses for 6 students who qualified to compete in the Nationals of the KidWind Challenge and 2 science teachers, Dee Warner made a motion to approve up to $3,000 for travel and lodging expenses. Al Marzetti seconded the motion, all voted to approve.**
* **1st grader’s extended leave of absence – The Board unanimously approved** granting education leave based on teacher recommendation and parental efforts minimize days absent by scheduling around weekends and February break.
* Meghan Agresto made a motion that WEVS continue to pay 100% of health premiums for teacher coverage (not family coverage) for the current school year but that but will not pay the additional premium resulting from a teacher’s failure to make the tobacco attestation during open enrollment in future years. Al Marzetti seconded the motion, all voted in favor.

**President’s Report** – Meghan Agresto provided the following update:

* + School Enrollment Lottery – 31 children returning. 6 kindergartners enrolled in lottery for next year. That would bring us to 37. Must be called up first per printed/posted policy.
    - Balance of enrollees in lottery: Two 1st graders, 1 - 4th, 1 - 6th.
    - WEVS will have 4 returning students who will become 1st graders – if we go to 38 and 1 first grader gets in and weve 11 students in Ms. Marcy’s room.
    - Al made a motion to accept a maximum of 38 students for the 2018-2019 school year; Susan Tailor seconded the motion. After extended discussion, all voted in favor of motion.
  + Update on Fundraising Appeal : $22K raised. New $1K donors:
    - Carova Beach Volunteer Fire and Rescue,
    - Babcia and Dziadzio (grandma and grandpa, wanted to be anonymous but they compromised with using their grandparent names…)
    - Janet Woodka (1/2),
    - The Marmann Family - Roll Tide!
    - Meghan will order fence tiles per established practice.
  + Followed-up with Dare County Superintendent re: accepting all Corolla WEVS student to FFHS for all four years – no response.
  + EC aide’s return date - first week of April
  + Substitute teacher update – two new substitutes from Dare County sub training now on payroll
  + Open House on Thursday, Feb ? - Dee Werner agreed to help greet until 2pm, Meghan will cover until 5pm
  + Volleyball update – volleyball team continuing to meet with help of volunteer coaches Friday afternoons at Corolla Light walleyball courts. Thank you to Hunter Davidson and Samantha Reed for their help!
  + Fire Code inspection and meeting with Corolla Fire & Rescue personnel coming up in the next couple of weeks
  + “Spring break” – Feb 15-19th, School on 20th as last makeup day
  + WIDA testing
  + Letters sent to parents and meetings held for high tardies/absences
* Treasurer’s Report –
  + For January, CEF’s income exceeded expenses by over $12,000, principally due to donations.
  + Expenses were as anticipated in all expense categories - no surprises uncovered so far. For the fiscal year our surplus is $75,000. As Currituck County has fully paid for the year and REAP grant already received, this rate cannot be used to extrapolate to a projected $150,000 surplus at fiscal year-end. Bryan’s current projection is that CEF’s surplus for the year will be approximately $90,000..
  + Operating account at month end had $190,000, reflecting the movement of $50,000 from the operating account to an additional CD at TowneBank,per previous board approval.
  + CEF has four CDs totalling $243,400.
* **Curriculum Committee Report**: Observations and evaluations have been completed and are now on NCEES.  Great lessons all around.  Wind turbine lesson two was extraordinary.  Liz had the organization skills and Sean had the depth of knowledge. This was a team teaching endeavor and these two have skills that complement each other.  We need to encourage this.
* **Building Committee:** 
  + Bryan, Al, and Meghan met with Architect Ralph Laseter in Kitty Hawk; discussed whether appropriate building could be fit on uncombined lot or it would be necessary to combine with the lot on which the Schoolhouse sits. As the two lots are held by different Twiddy entities, this involved complications from a legal and tax standpoint that would need to be addressed. Bryan Daggett will follow up with Mr Laseter when Bryan is back in town.
  + Status of Corolla Chapel’s plans for expansion reviewed with board.
* Compulsory Education Committee formed – Dee, Al, and Susan. Will meet with parents of students who have 10+ unexcused absence or tardies. Home visit will be organized if parents do not show up for scheduled meetings promptly after invite. Meghan will phone/text to organize first meeting prior to next month’s board meeting and make one reminder phone call. All 6+ unexcused letters have been sent.
* Liz Fennimore provided an update on Special Ed issues.
  + Events – CSI, Valentine’s Day party, Sylvia drafting plan for upper fieldtrip (discussing Williamsburg, Richmond Terra Cotta warriors)
  + Mastery levels – CASE assessments – have one more CASE, this last round will order Math, ELA, and Science 5th and 8th
  + Technology – Sean needs a new computer! Board will vote once model and cost have been identified.
  + Summer extended learning – social component- will organize a lemonade sale at school, invite students
* **Closed session –** At 3:30, Al moved that the Board move into closed session to discuss an employee review.Dee Warner seconded, and all approved moving into Closed Session. At 3: 50, Meghan moved that the Board move out of Closed Session; Al seconded and all approved moving out of Closed Session.
* New Business – no new business discussed
* Public Comment – no public comment

**Meeting Adjourned.** Al made a motion to adjourn meeting at 4 p.m. Dee seconded. All voted to adjourn meeting. Meeting adjourned at 4 p.m