Corolla Education Foundation

Agenda for July 10, 2019 Board of Directors Meeting

2 p.m.-4pm

Corolla Schoolhouse

Meeting Called to Order at 2:00pm by Meghan Agresto. President Meghan Agresto, Vice President Al Marzetti , Secretary Dee Werner, and Susan Taylor were in attendance. Treasurer Bryan Daggett participated telephonically. A quorum was established. Sylvia Wolff, teacher & Julie Allen, Teacher Assistant were present.

**Board Action**

* Board reviewed minutes from last two months. Meghan Agresto made motion to approve minutes of May and June Board Meeting. Susan Taylor seconded the motion. Minutes approved.
* Board discussed changes to Parent/Student Policy Manual. Changes were left in Dropbox. The board will approve through email.
* The board discussed possible changes to administration hierarchy for the school and the creation of a teacher/administrator position. Board decided to discuss first in New Business and vote in closed session.

 **President’s Report**

* Meghan announced that the school lease was updated and signed.
* Lottery movement - one student is leaving. The next on lottery is a sibling pair. Meghan will contact family when student’s new school requests her records.
* Yearbook - Meghan Agresto competed it. Parents will order on their own from the company.
* EPPs for teachers - sent to Acadia

**Treasurer’s Report**

* Bryan Daggett reported on the Xenith CD update: the CD was opened.
* New Fiscal year started. There currently is no End of Year report because we are waiting on Acadia’s report.

**Curriculum Committee Report** - none

**Grievance Committee Report** – none

**Building Committee Report** – pending Bryan to talk to Sharon Twiddy

**New Business**

* Parent/Student Manual – the Board discussed edits. Meghan Agresto made motion to accept changes. Susan Taylor seconded it. Motion approved.
* School Improvement Plan Updates Discussion - Bryan worked with Sylvia on edits and changes.
* Discussed possible changes to administration hierarchy for school and the creation of a teacher/administrator position.

**Teacher Update**

* Board discussed the daily schedule. Marcy Moore’s classroom may have some 2nd graders at times. Liz Fennimore attended a tech conference about ECATS. She stated that it was much more user-friendly than CECAS. WEVS will be audited this year so ECATS needs to be in place in several weeks.
* Extended School Year update - Liz reported that it was going well. Parents reported to her that they were happy with student progress

**Public Comment**

Julie Allen, Teacher Assistant stated thank you to the board for a wonderful year.

\*10 minute break\*

**Closed session**

 Board discussed administrator job position for Sylvia Wolff, M.Ed. and discussed responsibilities and salary.

Returned to open session 3:09

Al motioned to adjourn meeting. Susan Taylor seconded. Unanimous approval. Meeting adjourned at 3:09

Minutes submitted by

Dee Werner, M.Ed.

Secretary