Corolla Education Foundation

Agenda for September 11, 2019 Annual Meeting

2 p.m.-4pm

Corolla Satellite Office Conference Room

In attendance: President Meghan Agresto, VP Al Marzetti, Susan Taylor. Telephonically Treasurer Bryan Daggett and Frieda Harris. Members of the public: Karen Clark, Allison Broughton, Trinity and Judy Yanez

Meeting called to Order at 2:00pm

**Board Action**

* + Approval of August Meeting Minutes –Bryan moves, Susan seconds, and all were in favor
	+ Election of Directors (Secretary Dee Werner, Susan Taylor, and Frieda Harris’s terms are up) – Al made motion to nominate Susan and Frieda. Meghan seconded, all were in favor. Dee was not present so we waited a bit to hear from her.
	+ Officer Elections –Susan moves to nominate Meghan, Al, Bryan – Al seconds –all in favor, Secretary unfilled for the moment
	+ 4pm: Susan moves to nominate Allison Broughton to the board of directors, Al seconds, she accepts, unanimously approved. Welcome, Secretary Broughton! Meghan and Allison will meet next week to do some board training. In the meantime, she will be sure to read State law re: charter schools and read our charter application.
* **President’s Report**
* Beginning-of-Year Student Roster – 38 students, none left on waiting list (first time ever!)
* Back to School Potluck held the Sunday before school started. Good turnout, reviewed changes to Manual, gave overview of charter, WEVS, how we’re different, introduced teachers, etc.
* Hurricane Dorian Impact – School grounds were a mess (like everywhere in Corolla), branch on roof, but no damage. Simplex Grinnell Johnson Controls Fire alarm inspection delayed, student volunteers cleaned yard. Thank you, Nicholas, Lucas, and Finn!
* Office of Charter School Visit – School received call today that one of their consultants would be swinging by tomorrow. Meghan called her back to exchange numbers. Will meet at 10:30. Teacher/admin Wolff has that period free and will meet her.
* Calendar questions from parents – Had communication from some parents calendar: about going back to school while some students still didn’t have power (though that changed within minutes of our announcement and all of Corolla got power back, but still the concern was that we would have school while some students didn’t have power though we had secured the Outer Banks Center for Wildlife Education which has a generator and agreed to our request) and one about the specific make up day we chose. One parent may meet with Meghan to discuss her hopes for changing make-up days for next year’s calendar.
* Licensure – still no changes to our efforts online to promote teachers Sonnenberg and Fennimore to SPIIs or to add experience. Snafu with Sean’s license after his year in PA but all has been submitted. Not sure our school efforts to add experience landed in the right hands. Will follow up with rep from OCS and if not, have Sylvia contact Sonya Reinhart.
* Kat Fretwell, classroom aide, was hired independently of grant funding, and here from the beginning of the year so now a full-time WEVS employee! Glad to have her. Offered health insurance and began set up for that.
	+ Teacher of the Year nomination– Teacher Fennimore working on her application!

**Treasurer’s Report** Through August, we are running a 12% deficit – but not concerned as the causes are temporary and consistent with the past – we have yet to receive any money from the counties and our primary insurance bill was paid in July. We also haven’t pulled any of the grant money yet. Only electricity and phone are over budget YTD. Everything else is under pro-rated budget – except the previously mentioned insurance bill which has already been paid. Our August expenses were equal to August revenue. I will be making some budget adjustments as it was determined that with Kat as our custodian, we should not pay her as contractor since she is already an hourly employee. As of 8/31/19, we had $ 495,023.25 in total for our accounts – operating accounts and reserve accounts.

* **Committee Reports**
* Curriculum Committee –
	+ Susan met with teachers during work week, Sylvia and Liz in order and have PDP and NCEES, all teachers on abbreviated evaluations because all SP2 – First evaluations of this year are October 17, all know about it; NCEES will not allow Sean’s info to be entered yet because of license complications. SP2s get 2 20 minutes observation.
	+ WEVS is grateful to Ellen Bryson, media specialist and all around wonderful teacher and leader, who for many years was the mentor for our beginning teachers!
* Grievance Committee – no updates
* Building Committee - Bryan left message for Sharon Twiddy yesterday re: getting the finger on pulse of whether there’s still an opportunity for us to be considering receipt of land donation for building school
* **Old Business –** Meghan will send out language re: lottery policy change we adopted last meeting
* **New Business -** none
* **Update from Teacher and/or Teacher/Administrator**
* Curriculum/electives – Monday afternoon music this year only quarter2 and q3; 5-8th only for ukulele, q3 is optional – students may opt for chorus or uke
* Gardening – seed bombs to propose to Wildlife
* WEVS will take a field trip to CSI in November to start next quart’s project – biofuel made from algae
* Due to Hurricane Dorian we will scrap plans for the middle grades’ October field trip to Ocracoke, may do Edenton Elizabeth City, maybe New Bern, Greenville
* Volunteer Roster – didn’t put out a call for new volunteers or training as dedicated classroom volunteers are all returning
* Continuous Improvement Plan – Elections for classroom parents have ended and Sylvia will send out roster soon of parents who will serve; hopes to have meeting in the next two weeks
* Anonymous Reporting System – All NC Schools must now implement one. We’ve opted for free system provided by the state. Impressed so far. Sean/Sylvia/Liz because they work with older grades (who will be trained 5th grade+ at WEVS) and Meghan as admin member of board, 2 hours each person must be trained by the end of the month, then we’ll implement with students as we know more; excited to see where it goes.
* Still working to figure out who we’re pulling for pullout time but that’s going well.
* Math EOG results came out late this year – turned out well, no real surprises, mailed results to families no longer at WEVS
* BOGs are next Monday for our 3rd graders, letters have been sent out
* New Schedule with Friday admin time – Sean’s 5th and Liz’s 4th years at WEVS, Sylvia reports they seem to be stepping up to take ownership as she takes on more admin work
* Professional development – Tuesday Feb 18 – New SP2 teachers to spend part of day at classroom in another school of their organizing; Susan will follow up
* Back to school night – Tomorrow, 4:10
* Technology – everything’s good, snafus with CLEVER (some login issues), new electronic whiteboard working well; Sylvia has been talking to Dare Countyabout giving them our old Smart Board
* Virtual Public School – Sylvia reached out to them – She’d love to get kids to get credit for Spanish 1, first year is free, then two years of reduced rate, after that the cost is $350 per class per student –all virtual, no meeting
* Board discussed whether we could figure out a way to survey parents of graduates to see how they’re performing at their new schools, grades, adjustments, etc. Sylvia took it on to consider implementation.
* **Public Comment -** none
* **Adjourn 4:00pm**