Minutes for Wednesday, February 9, 2022

2pm, Virtual Option or at Library meeting Room for in-person option

In attendance: President Meghan Agresto, VP Al Marzetti, Treasurer Bryan Daggett, Secretary Allison Broughton, Susan Taylor, Frieda Harris, Marcy Moore. Teacher-Admin Sylvia Wolff. Members of the public: Trinity Yanez, Karen Clark, Erin Price.

The meeting was called to order at 2:00pm. A quorum was established.

Board action

* Approve January minutes – Al made a motion to approve the January board meeting minutes. Bryan seconded and all voted in favor.
* Face covering policy review – (stands)(Dare 29%; Currituck 28.41%). Proposal to re-address per teachers’ recommendations at next meeting as cases rapidly drop. Teachers will report based on current county case numbers following PLC in two weeks.
* School cleaning discussion – Quoted $75 per cleaning every two weeks. Bryan made a motion to enter into contract with Watkins cleaning crew. Susan seconded and all voted in favor.
* Ratify: Al made a motion to approve the remote learning policy. Meghan seconded and all voted in favor. Meghan made a motion to ratify the contract with Angela Speck (psych). Susan seconded and all voted in favor. Safe Return to School policy—tabled. No comments received after 30 days of public posting on the school website with info to parents. Sylvia will send additional information.
* Epicenter due before 2/28: Will affirm that WEVS does verify and confirm that its Criminal History Check Policy had been deemed compliant by the Office of Charter Schools any time since 2019 and remains unchanged, AND the LEA Policy has not since changed.
* Education LOA – 1) 6-day absence for a Kindergartener with fewer than 10 unexcused absences. Teachers approve without concern. 2) 6th grader with fewer than 10 unexcused absences requests 6-day absence. Teachers approve. Susan made a motion to approve both educational LOA requests. Marcy seconded and all voted in favor.
* 2022-2023 Calendar – Starting 9/6 due to conflict in chapel. Early dismissal days for the first time to allow for conferences and additional calendar days. Susan made a motion to approve the calendar. Meghan seconded and all voted in favor.

President’s Report

* 1095s delivered – confirm that school employees have health insurance.
* Lottery update: Current total 23 on list. Commitment to attend surveys have been completed. One current student with a sibling on the lottery list is moving out of the area so two spots will be open following the sibling lottery drawing.
* Renewal of School update – no word yet re: discussion but decision to be made next month
* Annual appeal report – Tiles for $1000 donors ordered for now but will be the last order until we decide what to do with Capital Campaign donors and recognition for them.
* OBCF Grant – submitted on time. Request for $50,000 for the Capital Campaign.
* Donor database – MailChimp updated for 2022 donations – three received and thanked. Thanks to Karen Clark for the help!
* Demographic Mirroring Plan submitted. Economic disadvantage was previously reported at 0%, which is incorrect. Following a survey of families, the correct number is about 25%.

Treasurer’s Report

Corolla Education Foundation has $285K in the operating account and with the addition of a $95K CD that matured on Feb 3rd, there is now $308K in the New Building account.   
  
There is about $120K in CDs at First National Bank.   
  
All total, that adds to $712K.  
  
Due to the recent balance increase, the new building account became eligible for the category Community Partner Savings, which is a money market account currently earning 0.1% - certainly very small, but with full liquidity, it’s better than zero and equal to any short-term CD. Al made a motion to move the money from the Capital Campaign account into a Money Market account. Meghan seconded and all voted in favor.  
  
There was an increase in revenue in January. Sources included state recovery bonus money (paid out directly to teachers), un-budgeted federal money and slightly larger than typical sums from each of the counties. There was also fundraising funds moved from PayPal into the bank account, and continuing donations being received.  
  
Expenses were on par with norms for this year, except for the state bonus money mentioned above.  
  
For the month, there was a $31K surplus which brought the total surplus to about $60K for the fiscal year.

Committee Reports

* Curriculum/Teacher Eval/Professional Development – All teachers have been evaluated. The next round of evaluations will be in March with another in May, when Susan will evaluate Sylvia and schedule a surprise observation for Teacher Fretwell.
* Capital Campaign Committee Update – No word back from county commissioners re: our request to discuss traffic patterns on Corolla Village Road and small area plan. Towne Bank pledged $50k, $25k this year and $25k next year. They are preparing a giant check for a public announcement and photo opportunity but will follow the committee’s timeline for publicity. FLOBX say they will donate and also want to talk to their contractors re: possible donations with match. Discussed a venture donation starting at $50k. Sylvia has set up GiveButter, an online donation forum with one URL code for all platforms. David Shufflebarger attended a capital campaign committee meeting to educate members on approaching first contacts. The OBCF grant has been submitted. Sylvia is working with Mahindra Rock on website page design with logo, URL code, and possibly merchandise. Jim, the principal architect from Design Development visited to meet with teachers and board members re: must have, would like to have, would be nice to haves for new building. He will return in March with schematics and elevations to meet again with teachers, board members, and possibly capital campaign committee members. Twiddy hasn’t decided which lot will be donated/leased to WEVS. They are getting an appraisal on the properties. Bryan will talk to TowneBank when he’s in town re: construction loan—what would be needed, etc.
* Grievance Committee – none
* School Improvement Planning (SIP) – see Teacher/Admin report

New Business

* + Tax exempt funding discussion (per resource Al sent) if needed for loans. NCFFA may provide funding for school facilities and is worth investigating.
  + Review Director [job proposed description](https://docs.google.com/document/d/1rb8nRmAyyo2fTV3FiLTu01Q1ZtKZ7vW2MllgdGTY09I/edit?usp=sharing) for Director of the educational non-profit CEF

Old Business - none

Teachers/Admin update

* Covid update:
  + WEVS folks in quarantine/positive cases- No cases over the last two routine testings for the first time since November. Over 50% of school population has had it. Only two cases could not be traced to a source outside of the school.
  + Website updates for covid
  + Covid testing – continues every Friday
* Technology needed? –Stronger WiFi is needed in the school, requiring a new modem. Sylvia consulted Mike Duman and will follow up for more concrete information. Propane heaters for the outdoor classroom were purchased and have arrived. Teacher Aide Gill will put together today.
* Calendar draft and survey sent out
* SIP – Members of the SIP team have heard some grumblings of discontent from middle school parents at the field (no formal complaints have been raised). The SIP team has made a survey for parents that would come from and be reviewed by SIP. Sylvia will review the questions and send the survey out via Remind after the break with a note that it will not be reviewed by admin, but by SIP and the board.
* Check-in results: Teachers have identified those with scores lower than 63%, as that seems to be the point of concern.
* Portfolio continues to go well.
* Report cards have gone out and conferences are happening.
* Marcy and Kerri Applebaum are doing some interventions in the K/1 room. They are working on a plan for a particular student, which may off-shoot into others.
* Letters are going out to families with 3 and 6 unexcused absences.
* Project—Older students have started a project in ELA that has bled over into Project. They are identifying a problem, writing a script, and recording a 1-minute persuasive video. Teacher Aide Gill has taken over K/1 project – garden tracking. 2/3/4 students are creating an ecosystem of their choice
* BTSP has officially started with Teacher Fretwell.

Public Comment - none

Meghan made a motion to adjourn the meeting. Susan seconded and all voted in favor. The meeting was adjourned at 3:08pm.