Minutes for Wednesday, September 9, 2020

2pm, Virtual Meeting

In attendance: President Meghan Agresto, VP Al Marzetti, Secretary Allison Broughton, Gerri Adams, Frieda Harris, Susan Taylor, Teacher-Administrator Sylvia Wolff

The meeting was called to order at 2:01pm. A quorum was established.

Board action

* + Approve August’s minutes- Gerri made a motion to approve August minutes. Susan seconded and all voted in favor.
	+ Closed session: Ratify hire, State and Local income/contracts. Susan made a motion to move to closed session. Gerri seconded; all voted in favor.

President’s Report

* + Update on grants – 611 (state funds for EC) has a new platform and has been submitted and returned several times for various minor adjustments. REAP grant received and will be spent on Teacher Aide Gill’s salary.
	+ Waitlist – two students withdrew, so first two eligible on the waiting list were accepted. There are currently 26 students on the wait list– 16 from Corolla, 4 from Duck, 2 from Southern Shores, 3 from Kitty Hawk, 1 from Kill Devil Hills, 2 from Nags Head. May need to survey them to gauge continued interest and anticipate growth.
	+ Background checks contract with BIB—BIB has changed to a subscription service at $14/mo, which has been paid but the background check for Teacher Aide Gill has not been successfully pulled yet. Meghan is in contact with customer service.
	+ Recent donations in the amounts of $230, $600 + $5,000 have been received. The $5,000 donation was from Wayne and Betty Evans. Mailchimp thank yous have been sent. `
	+ Board BYOCoffee Zoom Meetings update— Susan and Bryan sat in on K/1 meeting, which went well. The discussion seemed to allay some parent fears. No 2/3/4 parents attended that meeting. Some anxieties were expressed in the 5-8 meeting, which Meghan facilitated.
	+ Stipends to teachers and all their hard work—Stipends have been distributed and all teachers have done a great job. Teacher Fretwell has stepped up from her Aide position to lead the third-grade students. EC Teacher Allen and Teacher Moore have worked hard and done a great job learning the technology for online classrooms.

Treasurer’s Report

The audit has been prepared and draft sent to us. No financial issues / problems. We have until calendar year end to write the Management Discussion & Analysis and submit (Extension due to COVID 19). My target date for completion is October 31 – Treasurer Daggett will submit to the board for review before submitting.

Sylvia and Bryan FaceTimed and worked through some details on expenses to be charged against supplemental funding for COVID. Sylvia executing with Dori. Bryan to check Acadia reports.

Highlights from the August financial reports provided by Acadia:

Due to the timing of July expenses only a portion of state money was pulled in July which is why we had no meaningful July treasurer’s report after our meeting last month. July and August monthly data would not be reflective of our “normal month” but combined, our YTD data is meaningful. Year to date our expenses are $66K vs. revenues of $59K resulting in a $7K deficit. We haven’t received any county funds yet, not unusual, so those funds will offset our current deficit.

We had approximately $85K in our operating account at month end and $477K in our six CDs in three banks in order to be covered by FDIC.

Curriculum Committee Report

Building Committee Towne Bank update, discussion

A proposal and cover letter were submitted to the facilities director at Towne Bank regarding the former Corolla Classic Vacations building. They have not responded yet. Gerri will follow up with a phone call in a week, perhaps requesting a meeting. There are several possible proposals the school could make and building decisions will be impacted by the future of virtual learning and whether the students who have recently relocated to Corolla due to the pandemic remain in the area beyond this year. Bryan will follow up with Twiddy regarding the donation or sale of land (currently the 4x4 guest parking lot next to the schoolhouse).

A new monetary donation box will be placed on the fence in front of the schoolhouse.

Grievance Committee – no report

New Business – none

Old Business

* Teachers have completed Sex Trafficking training, using a national curriculum.
* Mental health policies need to be in place. Due date is not soon. Teacher Aide Gill can research policy requirements.

Teacher/Admin update

Teachers are working at capacity. Teacher Fennimore has picked up some administrative tasks for Teacher-Admin Wolff. Teacher Aide Gill has been assisting with student tech issues. His Go Guardian messages were down by half today (from first day of school, yesterday). There have been some challenges to online learning but overall everyone is adjusting well. New students for 2020-21 are all K/1, so upper grades are adjusting to the new format without having to also adjust to being new to WEVS.

Public Comment – none

Gerri made a motion to adjourn the meeting. Meghan seconded; all voted in favor. The meeting was adjourned at 3:49pm.