Agenda for Wednesday July 12, 2023 – 10 am

Via Zoom or in person at Corolla Library

In attendance: President Meghan Agresto, Treasurer Bryan Daggett, Secretary Allison Broughton, Susan Taylor, Frieda Harris, Marcy Moore. Executive Director Sylvia Wolff. Members of the public: Mark Adams, Francesca Carregal, Wayne Evans.

The meeting was called to order at 10:00am. A quorum was established.

Board action

* Approve June minutes – Susan made a motion to approve the June regular meeting minutes. Marcy seconded and all voted in favor.
* Schoolhouse lease renewal – now $1500/month. Susan made a motion to ratify a new lease with the Duck Land Company for $100 more per month for the next 12 months beginning July 1, 2023. Marcy seconded and all voted in favor.
* Ratify 3 contracts for non-teachers –Speech therapy, psych, and testing coordinator. Marcy seconded and all voted in favor.
* Policy update:
	+ North beach high tide tardy policy – “In such instances when there is a high-tide advisory for the Currituck Outer Banks, WEVS students who reside north of the cattle grade (with an address above 1400) may request an excused tardy or absence if a high tide prevents safe travel to school. Parents are expected to make a good faith effort to transport the child safely to school for some portion of the day, but safety is the upmost priority. Students will be expected to make up any missed work.” Susan made a motion to approve. Marcy seconded and all voted in favor.
	+ Teacher grievance policy: Needs to be updated for next meeting.
	+ Digital learning plan – Meghan made a motion to approve the digital learning plan as presented. Susan seconded and all voted in favor.
	+ Revised SIP policy – Board to review SIP goals in February and June. Marcy made a motion to approve the updated SIP policy. Susan seconded and all voted in favor.
	+ Safe Return to School policy – Meghan made a motion to approve the updated 2023 policy. Susan seconded and all voted in favor.

Board President/Director’s Update

* Performance Review – none
* PLC updates - none
* Unlawful absences - none
* End of Year work complete: only yearbook left to wrap up
* Open Houses – Summer fundraising underway. Wine and Cork at WHC, lemonade stand, shaved ice
* Walking tour – Awaiting information from Tony Cerri to create Eventbrite. He will pay 50% of insurance cost.
* Yearbook – Will delegate for next year.
* Lottery – up to 9 students – 8/9 have Corolla addresses
* Parent survey results – Pleased with results from students and parents. Roughly 50% response rate from parents with improved results.
* Enrollment – No movement on waiting list. SIP parents have been assigned a new parent to reach out to. Records requests were sent on Monday.
* Personnel – All contracts have been signed and filed. Master schedule has been created. Working on getting direct deposit set up. Retirement sick leave policy will be discussed next meeting.
* Summer school – Seven students attending. Happening now for month of July.

Treasurer’s Report

The fiscal year ended June 30 and Acadia is finalizing the full year reports for the auditor.

For the month of June, expenses were far higher than revenue, as expected. Only local revenue was received and with teacher bonuses paid out, the deficit ran at $64k for the month. We didn't deposit An anticipated check from Dare county was not deposited. It has since been received and deposited the day after the close of last fiscal year. Money that was anticipated to be reimbursed from the KidWind trip doesn't appear to have been received.

At the close of the fiscal year, the Operating account held $134,810.66, about $10k higher than projected in the previous treasurer's report. For the year, operating expenses exceeded revenues by nearly $25k, partly because the focus on the capital campaign led to a drop in donations allocated to the general fund / operating account.

Employee salaries and benefits represent about 70% of expenses. Expense categories that increased the most this past year: salaries & benefits, guidance services, custodial services.

The capital account for the new school building held $980,634 (includes CDs) at the end of the fiscal year. With construction hopefully beginning in the first quarter of the fiscal year, money will be spent from the capital account first, then pledged funds received and then maturing CDs. It's projected that another $350k will need to be raised to complete construction and furnish the new school or else a bank loan will be needed.

Committee Reports

* Curriculum Committee update – NCEES skills need work. The website is unfriendly but only the new teachers were incomplete. There are no repercussions for being incomplete but moving forward board will follow up with teachers in April to make sure all boxes are checked.
* Capital Campaign Committee Update – Big thanks to Gebhart family, Francesca, Kathy Scott (speech therapist). Students selling plants, lemonade from taking a wagon through the Village. Social media going strong. Money collection boxes still producing. Need to think about another paper mailing. Possible GoFundMe for furnishings.
* Facilities Committee – Still waiting for building permit. Continue to engage with architect and engineer, along with builder on the process. Discussing slab vs. piling and truss system design.
* School Improvement Plan Committee – Continues to deserve kudos for hard work, engagement, and energy.
* Grievance Committee – n/a

Public comment – none

Meghan made a motion to move into closed session. Bryan seconded and all voted in favor.

The meeting was adjourned at 11:58am.