Minutes for Wednesday August 9, 2023 – 2pm

Held in person and Via Zoom

In attendance: President Meghan Agresto, Vice President Al Marzetti, Treasurer Bryan Daggett, Susan Taylor, Marcy Moore. School Director Sylvia Wolff. Members of the public: Erin Price, Karen Clark both online

The meeting was called to order at 2:03pm. A quorum was established.

Board action

* Approved July minutes - unanimous
* Approved updates to Social Emotional Learning and School Mental Health Plan (SELSMH) – Meghan moved Marcy seconded, all were in favor
* Discussed and made changes to Grievance Policy - Meghan moved, Susan seconded, discussion had already taken place, motion passes
* Approved Parent Manual (with updates to grievance policy, updated SELSMH, addition of responsive classroom and CARES pillars information, Updated Safe Return to school, addition of Say Anything info, and newly approved tardy policy) – Meghan moved, Susan seconded all were in favor
* Approved changes to Teacher grievance policy now that we have a director, and add one more layer of appeal to full board - Meghan moved, Al seconded, all approved
* Board approved taking $ 100K from the building fund account and moving it into a new CD along with money from a maturing CD ($403K). Authorized Bryan to select a CD option with high interest (maybe 5%) and duration (less than 1 year) to match our anticipated cash flow needs, seeking a no penalty for early removal clause in CD if available.

Board President/Director’s Update

* Performance Review – n/a
* PLC updates – n/a
* CCIP (state grant monies database) assignments so School Director had full access
* Unlawful absences – n/a
* End of Year work complete: Yearbook has been finished, link to order sent to all, and one copy for library ordered
* Extended School Year update – 6 students met with teacher Voldish twice a week for the whole month of July. Reportedly a success. Worked on literacy and math with ISIP.
* Open Houses are ongoing: Wine and Cork at Whalehead Club on Wednesdays, lemonade stand occasionally, shaved ice on occasion
* New School year: Lottery movement: hearing from 3 students today re: current openings, 6 students on waiting list after that, Back to School Night is scheduled for Thursday before Labor Day, K orientation scheduled, teacher workshop weeks scheduled - agenda will be shared with teachers and board this week, new hire update – Director Wolff and Teacher “Ms. Bettie Lee” Moore have been in contact about curriculum and insurance
* Walking tour – Tony Cerri has on line sign up links for Village History tour ready, Sylvia will post to social/remind/website soon to social media pages; Sylvia is communicating with folks in the village to help promote.
* (Project Management) Assignments Database – Sylvia will begin to fill out ~96 tasks that it takes to run school so it is clear whose purview each falls under
* Direct Deposit/Acadia – should be smooth now, bookkeeper alerts Acadia, Acadia creates file for Bank (TowneBank), bank gets Director Wolff’s approval, money deposited, email sent to all who had deposit with pay stub
* Treasurer’s Report – As of 8/8/23, our Operating account had $97K - that's the lowest that I ever recall. I suspect that we haven't received any state or local funds yet in this fiscal year, which isn't all that unusual. Our new building account is ~ $200K and our CDs have accrued interest of over $ 7K in the last few months, so CDs now total $ 807K.

Committee Reports-

* Curriculum Committee update – NECEES (beginning teacher management database) with new employee, yes she should have three visits from Susan, may not have form to fill out but we’ll do walk through form; her masters is in School Policy which isn’t licensable in NC so she’ll try to get licensed in MD first and then use reciprocity process: Kat is on her last (3rd) year, Seth and Jess in 2nd year of being beginning teachers
* Capital Campaign Committee Update – Big thanks to SIP members Francesca, Leanne, and Kathy Scott for Corks and Crafts, Tony Grant, Meghan has a big ask out, Bryan gave Taylor Sugg a big update courtesy update,
* Facilities Committee – Bryan has been interacting with Sharon Twiddy regarding the details of the drawings/renderings, Al met with Bens Woody and Ben Stikeleather about moving the DOT approval or removal of the dropoff land along, he communicated via email with NC State Senator Hanig asking for help communicating with DOT, which he did. DOT responded and said they don’t like drop off lanes, and that CEF doesn’t need an encroachment agreement for construction because there’s already an entrance (which was approved by the State), Quible Engineer Mike Strayder spoke to Currituck County’s Planning Department’s \_\_\_\_\_\_ Jenny \_\_\_\_and Kevin \_\_\_\_\_, who indicated we are likely to get approve for permits without dropoff lane; indicated that they’re happy we’re sticking with pilings instead of slab. The site plans/building plans without the crosswalk and drop off lane will have to get a nod from the technical review committee (or perhaps but not likely go before them again), Strayder will file site plan, Architect Sherer will follow up with building plan. DOT said that they already approved the one-way road and that it was on the county to move on that.
* School Improvement Plan Committee: new parent contact made
* Grievance Committee – n/a

Public comment – n/a

Meeting adjourned at 4:30