Corolla Education Foundation

Minutes for December 2018 Board of Directors Meeting

December 12, 2018 – 2 p.m.

Corolla County Satellite Office

Present: President Meghan Agresto, Vice President Al Marzetti, Secretary Dee Warner, Bryan Daggett, Susan Taylor. Via telephone: Frieda Harris and Gerri Adams.

* President Agresto called meeting to Order and Established Quorum at 2:05.
* Board Approved November minutes.

* President’s Report
* Donations from annual appeal 12 separate donors, $4,150, 2 $1,000 donations (one new tile), three parent donations (or parent facilitated business donations) – entered into mailchimp, no letters sent yet
* Unexcused absence letters sent for first quarter. No concerns re: bad faith and unlawful absences.
* Full time personnel data form filled out and sent on to State
* Followed up with outstanding check holders
* Had aide start an alumni/dates/graduates contact list
* Followed up with Selective Insurance through TownBank about 15-person van endorsement bill that hadn’t been adjusted after we returned van on time after filed trip (adjusted)
* Provided verification of employment for Teacher Fennimore (bank)
* Sat with Testing Coordinator to begin scheduling WIDA testing (2 teachers, 2 proctors, 4 students, 2 part testing for each plus alternate ACCESS testing) for EL Learners
* Secret Santa follow up with Towne Bank Request who asked for family contact info – put it out to parents to enquire re: who could use a hand
	+ Lottery update – Agresto will send out confirmation form to families for spots for next year but as far as we know now, only three spots open for next year. On lottery list so far: 3 families, 6 students on list so far. One with one student (K), one with two (3, 5), and one with three (1, 5, 8th).

* 2:30-2:45 Treasurer’s Report: Acadia's financial reports show that our revenue for November was $ 27k and our expenses were $31k, meaning a November deficit of $4k, YTD in the red by $18k. However, we've noted a significant discrepancy concerning a $14k deposit of. Dare county payment that we are working with Acadia to get the accounting right. Supporting our position of an accounting error is that our operating account balance in November actual increased by $4500, vs. showing a decline. At the end of November our operating account had a balance of $41,713 and our Towne Bank CDs totaled $246,000. Our First National account balances are unchanged. Overall, we are solid, but not running the surpluses we have in past years. Better forecasting is one reason, but so are higher expenditures in some categories this fiscal year..
* New Business
	+ Hiring someone for psych assessments – Frieda will start process of trying to find new Psychologist now that Linda Ward, who has been with us since school’s inception, has retired. Meghan will update contract.
	+ Discussion re: licensure of already licensed teachers and understanding (and being able to communicate) State’s policy of 8 credits for renewals – Susan and Dee will meet with teachers this April to discuss portfolios and PD.
* Teacher Update
	+ Field trips update
	+ Singing performance – holiday performance at Whalehead Club – 4 songs, one with uke, went well (and quickly – done by 5:20)
* Public Comment