Minutes for Friday, July 13, 2018 2pm-2:55pm

Corolla County Offices/Library building

**Meeting called to Order 2:10pm**

In Attendance: President Meghan Agresto, Vice President Al Marzetti, Susan Taylor, Gerri Adams. Treasurer Bryan Daggett and Frieda Harris participated over video conference.

2:00-2:35 **- New Business/Board action**

* June minutes approved unanimously.
* Criminal Background Policy Change approved (now matches Currituck’s LEA)- Susan moved, Gerri Adams seconded it, all were in favor.

2:35-2:55 **President’s Report**

* Hiring EC Aide – Julie Allen has been hired as our new EC Aide for the 2018-2019 school year. Board interviewed three candidates. Invited Julie so spend a morning with special ed teacher for Lemonade Stand.
* Performance Framework came back from the Office of Charter schools with some requests for changes and resubmission
  + Lottery application – teachers children **not** exempt from lottery, may be prioritized drawing though only until they’re 15% of the school, then general drawings. And if they miss drawing, then waitlist… (Could impact how/when we do lottery or hire for teachers…). Same can be true for children of board members.
  + Civil and Liability insurance –need to get our insurance company to issue a Certificate
  + Our lottery application asked unnecessary questions: gender, transfer, etc so we modified it
  + Our criminal history policy, as of 2017 law, must match Currituck LEA’s so am requested copy of theirs hope to have it for meeting (see above in new business/board action)
  + Multiple-birth siblings needed specific mention though in our school; they would fall in the same category as our extant sibling policy but can’t be offered just one seat, they must all be offered seats or if there is not enough room for all, then they are not offered a single seat.
* Pending: survey re: digital learning intentions for learning for our school. Meghan and Sylvia will work on it. Due August 15.
* Meghan had a conversation with a property owner in Kitty Hawk who wanted to offer us her daycare property. Meghan indicated she would likely not be calling back, opening a school in Dare county off our mission. Board agreed.
* All contracts finalized, signed.
* Student added to waitlist, no openings for the 2018-2019 school year at this point.
* Submitted PRC 118 report (Combined expenditures for related EC services not autism specific),
* Submitted IDEA grant after having public review date published in paper and held then resubmitted that grant per State’s request with more specifics about EC teacher training and how we evaluate students specifically,
* Testing – we tested 100% of our students; new law on students with 5 on math EOGs shared with board and teachers.

2:55-3:15 **Treasurer’s Report –**

* Rent update for schoolhouse facility and budget impact. Meghan will be sure to inform Dori Grezlik, bookkeeper, and Acadia about the increase in rent. Going from $900 to $1150 and next year up to $1400.
* Acadia reimbursed CEF for unemployment tax penalty imposed due to erroneous filing. We opened a new CD with First National Bank in Kitty Hawk. See below for numbers.
* Final June data has not yet been provided by Acadia, so the preliminary numbers were used for this report.
  + We ended the month (and fiscal year) with $ 417,000 in the banks.
  + $48,000 in our Operating Account
  + $ 244,000 in CDs at TowneBank
  + $ 125,000 in CD at First National (we approved opening this CD last month)
  + For the fiscal year, we ended up with a surplus of $ 62,000, a little lower than my projection of $ 70,000
* No revenue or expense surprises to report. All expenses were at or below adjusted budget at the end of the fiscal year.
* The audit processes will begin soon.

3:15-3:20 **Curriculum Committee** Report –

* NCEES finalized for the year. Thanks to Susan, Sylvia, and all teachers for their help and participation in the reviews all year.
* Meghan will follow up with teachers with regards to letting CC know where, if not dropbox, they keep their planning work.

3:20-4:00 **Teacher update –**

* Lemonade Stand has started and is going well. Every Friday 11-1, Facebook events set up.

4:00 Public Comment