Agenda for Wednesday October 11, 2023 – 2pm

Via Zoom or in person at Corolla Library

In attendance: President Meghan Agresto, Vice-President/Treasurer Bryan Daggett, Secretary Allison Broughton, Al Marzetti, Susan Taylor, Marcy Moore, Wayne Evans. Executive Director Sylvia Wolff. Members of the public: Karen Clark.

The meeting was called to order at 2pm. A quorum was established.

Board action

* Approve September minutes – Meghan made a motion to approve September’s meeting minutes. Susan seconded and all voted in favor.
* Approve for posting on website: HB 49 – An amended document will be sent for board approval in the next 7 to 10 days.
* Discussion regarding Emerge Consulting, a tech support company that caters to specifically to charter schools, at a rate of $700/mo. Sylvia will follow up with the company with some additional question.
* Discuss next year’s ADM (could be up to 55 per 20% growth) – Meghan made a motion to increase the draft ADM to 55 for next year. Bryan seconded and all voted in favor.

Board President/Director’s Update

* Enrollment/attendance update – A student from last year returned this week. Another family has verbally committed to enrolling their kindergartener and first grader on November 2.
* Personnel – sick days/professional development/volunteer report – Sylvia attended a McKinney Vento conference on Monday. Teacher Kelly is finishing LTRS training. Teachers Voldish and Fretwell are pursuing LTRS as well. Teachers Voldish and Gill are both entering the final year of their respective M.Ed. programs.
* SIP – clothes swap and sip with SIP next Friday. Ice cream Friday from Carolina Ice Cream and Waffle – they are donating ice cream and $1000 to the school. Outside of school clubs: tennis, surf, soccer, and volleyball.
* Innovative Involvements: Projects/Field Trips/Daily Operations – October 17 to Island Farm and Elizabethan Gardens. Planning overnights to DC and camping for middle schoolers. Third-fifth graders will visit Raleigh in the spring. Teacher Voldish is starting a ladybugs project. Finish up 3D printing project but ran into a mechanical issue.
* Data, Grants, Testing and Reports - ISIP (individual student indicator of progress) scores are pretty solid. Interventions will occur for a couple of red flags, which were already on the radar. BOGs had 100% participation. Teacher Voldish is starting Portfolios with some students.

Treasurer’s Report

September expenses were slightly under budget at $41k while non-donation revenue was $55k for a monthly surplus of $14k. Currituck and Dare County monies should arrive shortly and that will maintain a surplus over the next few months. We anticipate a drop in state money as the average daily membership (ADM) for the first 10 days of school was below the projection utilized to draw state funds.

The draft of the annual audit is complete with no areas of concern. We will complete the Management Discussion & Analysis section to finalize the audit.

As of today, October 8th, the operating account had $137k, the new building account had $343k (the deposit payment to the builder will lower the balance to $203k) and the CD accounts have grown to $913k. Our cash flow plan should allow progress payments to be made to the builder and postpone any loan decision until early spring.

Committee Reports

* Curriculum Committee update – Goal to keep up with PDP on NCEES. Halfway through observations – three completed, two next week, and one the following week. Completed evaluations have been shared with Sylvia.
* Capital Campaign Committee Update – Walking tours wrapped up today until Thanksgiving and Christmas. Two matching donations at the golf event, plus a possible additional donation from the course and from Corolla Chapel. Email blast went out when we got the building permit. Will send another with official groundbreaking.
* Facilities Committee –
	+ Building permit, and progress on lot – The first piling didn’t hit ground so it will take more and longer pilings to build the building.
	+ Fire alarm update – In progress. The service bill was credited.
* Grievance Committee – n/a

Public comment – none

Meghan made a motion to adjourn. Susan seconded and all voted in favor. The meeting was adjourned at 3:38pm