Minutes for Wednesday September 14, 2022 – 2pm

Topic: 2022-2023 Annual Board Meeting - Public

In attendance: President Meghan Agresto, VP Al Marzetti, Treasurer Bryan Daggett, Secretary Allison Broughton, Marcy Moore, Frieda Harris, Susan Taylor. Director Sylvia Wolff. Members of the public: Karen Clark.

The meeting was called to order at 2:01pm. A quorum was established.

Board action

* Approve August minutes – Bryan made a motion to approve the August meeting minutes. Marcy seconded and all voted in favor.
* Elections for directors: Susan Taylor and Allison Broughton are at the end of their terms. Meghan made a motion to re-elect Susan and Allison to the Board of Directors. Al seconded and all voted in favor.
* Election of officers – Frieda made a motion to retain current Board officer positions. Marcy seconded and all voted in favor.
* Meeting in person ideas – Discussion occurred regarding returning to in-person meetings. The board agreed that at least some in-person meetings would be beneficial. Next month’s meeting will be in person with a virtual option.

Board President/Director’s Update

* Lottery movement – 44 students. A sibling was admitted after a previously enrolled student moved out of state.
* SIP- Had a fantastic first meeting. SIP team members are motivated and focusing their efforts on inclusion. The team will host “Sip with SIP” on 9/23/22—parents are invited to come to Kind Cup after drop-off to chat with SIP members. The Board will pay for coffees. The team is also planning Thursday after school activities—the first will be in October, when Erin Price will lead a family yoga class. Other ideas include helping with yearbook and becoming a NEST team. The team is brainstorming and researching what it would take to create a WEVS sports team. Hayden Hargis will become the middle school SIP representative. Teacher appreciation week and holiday open houses will be delegated to the SIP team.
* Back to school night—this Thursday 9/15/22 4-5pm.
* Start of school went smoothly.
* Teachers will receive certificates of participation for professional development.
* PRC/grants—PRC 182 and 172 budget codes are worked out.
* Teacher Gill is working through his UNCW graduate classes. Teacher Allen will be changed to an aide in paperwork for REAP grant. REAP funds were previously used to pay part of Teacher Gill’s salary but he is no longer eligible since becoming a teacher this year. Responsive classroom is an excellent resource—Executive Director Wolff completed training and Teacher Voldish is halfway through. They will model tactics for other teachers.
* Volunteers—Sylvia would like to start tracking hours. Did volunteer training with 3 participants, which went well but would like to get all volunteers together.
* PLC went well—teachers are working together to meet needs. 504 meetings with parents are occurring.
* The 5-week capital campaign raffle has become 6-week raffle as winner of the gift certificate to the Corolla Inn re-donated the prize.
* Epicenter updates— Charter health requirements due by November 1 each year to affirm compliance for immunizations and health assessment.
* Office of Charter School Updates—Ashley Baquero has been named Director of NC OCS. CEF has had a positive interaction with her in the past.
* Contracts—Deep cleaning completed and company has offered to perform the service monthly. They will submit a proposal. Contracted speech professional Kathy Scott feels confident to address speech IEPs
* Technology—Teacher Kelly has requested a computer. Have a printer malfunctioning but the company is sending a quick fix for now.
* Mentoring—Teacher Gill and Sean Sonnenberg have spoken about the possibility of Sean mentoring. Director Wolff will need to discuss the duties with Sean. Teacher Fretwell is being mentored by Marcy Moore and it’s a good fit.
* At some point in the next year, there will be a presentation to the board regarding the adoption of a coordinated response to gender identity matters.

Treasurer’s Report

* Through two months, CEF is running a slight surplus after receiving a $70k payment from the state. No funds have been received from the federal government or county governments thus far. Expenses were generally as budgeted with no significant variance
* The operating account has $237k, up $19k from July. The new building account has $689k even after paying architectural expenses.

Committee Reports

* Curriculum Committee—Teachers Voldish and Allen have completed their first PDP. Teachers Fretwell, Kelly, and Gill are at various stages of completion. Susan will observe teachers mid-October, specific dates to be determined. Meghan proposes an expanded Curriculum Committee to include Marcy and Frieda to help improve clarity to the board regarding curriculum flow. Marcy, Frieda, and Susan will discuss with Director Wolff.
* Capital Campaign Committee Update – Covenant amendments are almost ready to be submitted. Sylvia submitted SECU grant. An email to Corolla businesses has been drafted to go out now that the season is over. Hoping to find a matching donor before doing a mailing. Twiddy’s October newsletter will include a story regarding the capital campaign and link to donation. Community homeowner meetings will occur next month—capital committee will develop plan to address.
* Facilities Committee – Plans should be completed by this Friday, 9/16. Waiting also for the architecture firm to compile the bid package to submit to builders. Groundbreaking is not likely to occur in October.
* Grievance Committee – N/A

Public Comment – none

The meeting was adjourned at 3:25.