Board Minutes for Wednesday, November 1, 2017 2pm, Corolla Library

2:04 **Meeting to Order – Meghan Agresto, Al Marzetti, Bryan Daggett, Pam Fearn Susan Taylor, Dee Warner in attendance. Frieda Harris participated telephonically**

**Board action**

* Approval of October meeting minutes tabled so that requested changes could be made. Vote to validate decisions previously agreed to via e-mail:
  + Building Committee - Bryan moved that the decision to form a Building Committee, comprised of Meghan Agresto, Bryan Daggett and Al Marzetti, to investigate and shepherd the potential acquisition of land and construction of a new school building be ratified. Dee Warner seconded the motion and all voted in the affirmative to ratify.
  + Room divider – Al moved that the decision to spend up to $2,000 on a room divider to allow for a separation of classes at the Fellowship Hall and to provide additional sound deadening be ratified. Meghan seconded the motion and all voted in the affirmative to ratify.
* President Agresto presented a report on Operations:
  + Sub teacher update – Have commitment for EC Aide’s maternity leave -
  + Immunizations – reported to state per state law
  + Volleyball team update – have met and paperwork for the facility with regards to safety. A “Who is watching the kids” statement needs to be drawn up prior to a “real” game and Bryan will draft the document for the facility. Volleyball will combine with regular PE class (and archery) on Fridays.
  + Press Release re: school sent and published in Currituck section of Coastland Times
  + Septic tank at school broken and fixed by Twiddy (landlord)
  + English Language Learners count done and submitted – 4 students
  + Insurance rider to cover Woodlawn field trip secured from Towne Bank
  + Lottery update for next year – 3 new names on list
  + Al Marzetti restarting Ukulele class during Thursday afternoon music class slot. Teacher Fennimore assisting.
* Bryan Daggett presented the Treasurer’s Report:

The auditor, Rives & Associates, will be providing a draft audit report shortly for our review. As in previous years, Bryan Daggett will prepare the Management Discussion & Analysis section of the report.

The balance in CEF’s operating account is $153,015, and the balance in Certificates of Deposit is $192,703.

For the prior month, revenue exceeded expense by approximately $3,500

* Curriculum Committee Report was presented by Dee Warner and Susan Taylor:
  + Evaluations and EVAAS Eval dates have been established; 2 for Teacher Fennimore and 2 for Teacher Sonnenberg (NCID created for Susan)
  + Mentor dates set
  + Pacing Guides Discussion about whether Curriculum Committee should meet with Teachers on Mondays or two intervals.
* Building Committee: Meeting. Bryan Daggett and Al Marzetti have scheduled a meeting with Doug and Sharon Twiddy to discuss options and related issues with regard to land donation.
* Teacher update
  + Field Trip to Woodlawn was successful. Upcoming field trips planned for Island Farm and Festival Park for day before Thanksgiving Break.
  + Peer Led Community Meetings: Canvas is the topic. CECAS might be next
  + Archery training/team 10 hours per year needs to be met for competition. 3 hours completed so far. Discussion about purchasing smaller bows (approx. $130.00). Liz will investigate
  + CASE assessments (this week)
  + Investigation into sensory tool needs for classroom
* New Business
  + Winter fundraising appeal – Letter in draft form. Bryan Daggett will finalize wording. Letter will be sent near Thanksgiving via e-mail.
  + Meeting between Meghan Agresto and Dare County Superintendent to be scheduled regarding availability of Dare County high schools to accept WEVS students.
* Public Comment. No members of the public in attendance.
* Meeting adjourned at 4:15