**Agenda for Wednesday March 13 – 2pm**

Via Zoom or at the Corolla Library

In attendance: President Meghan Agresto, VP/Treasurer Bryan Daggett, Secretary Allison Broughton, Al Marzetti, Susan Taylor, Marcy Moore, Wayne Evans. Executive Director Sylvia Wolff. Members of the public: Karen Clark, Trisha Fleshman, Mark Adams.

The meeting was called to order at 2:05pm. A quorum was established.

Board action

* Approve February minutes – Meghan made a motion to approve. Susan seconded and all voted in favor.
* Discuss changes and two-year cycling for School Improvement Plan – Following discussion, Bryan made a motion to approve the updated School Improvement Plan and have it applicable for the next two years. Meghan seconded and all voted in favor.

Board President/Director’s Update

* + Enrollment/attendance update-
    - * Lottery draw on 3/1 – Drawn to 49 so there is one seat available. Will begin a soft recruitment campaign for the final seat and then begin wait list, as plans often change over the summer and additional seats become available.
  + Personnel – sick days/professional development/volunteer report
    - Sylvia presented at regional digital learning conference for 3D printing in Williamston. Showed some of the work students have produced.
  + Innovative Involvements: Projects/Field Trips/Daily Operations
    - Middle school successful trip to COA and CSI – Fantastic feedback from parents, teachers, and students re: COA presentation of various classes. Middle school students visited CSI for a lesson, and then CSI visited WEVS the following week. Middle school students who attended CSI were paired with younger students for the activity, which was very effective.
    - Strings ensemble from NC Symphony visited.
    - Whole school headed to Jennette’s Pier and Nags Head Woods March 18
    - Raleigh overnight for grades 4 and 5 scheduled for April 24, 25, 26
    - KidWind upcoming – March 23. Students are working on their projects.
  + Data, Grants, Testing and Reports
    - Sylvia and Meghan gave a presentation to DAR Virginia Dare Chapter – “Education in Corolla” after which they were encouraged to take grant applications for individual teachers
    - ISIP reports – iStation reading and math monthly data trending set
    - REAP – Application to be completed this month.
    - Check-in Data – ELA looks great. Some concerns will be addressed in Math, but no one is falling back. Data is on track with last year.
    - Performance Review Epicenter – Two policy items are confirmed each month. Process is routine at this point.
    - Form 479 (CIPA) and tech folks? – Will check with tech team to see if form 479 is required.
    - Sylvia meeting regularly with beginning teachers to ensure all are working toward specific goals and sticking to BTSP plan.

Treasurer’s Report

We are now two-thirds of the way through the fiscal year. Analyzing February's financial reports, our situation was very similar to the month before: revenue was slightly higher than expenses; expenses were very close to forecasts. YTD expenses and revenue for operations (meaning not connected to the new building project) are matched. Accounts are $2k in the red, about 0.5 %. However, for the year, I'm still projecting that the operating account will be more significantly in the red. The vast majority of the projected state funds has been used, so for the remainder of the year expenses will be above revenue.

There has been progress in accounting changes in order to use the DOE (REAP) grant money and it looks like the grant will be expended by the end of the year. Money from Currituck county is now coming in monthly, but Dare county money is still lagging. The negotiated settlement with the initial new school builder saw the return of $60k of the deposit money to the new building account.

Liquid assets (as of 3/12/24):

Operating account (checking)                                  $169k (up $14k)

New Building account (money market)                   $556k (up $84k)

CDs (3 accounts with varying maturity dates)         $815k (up $6k)

Total: $1.54 million in the bank.

Regarding next year’s budget, no major changes are anticipated.

Committee Reports

* Curriculum Committee update – Susan has visited all teachers since last board meeting and was very impressed with all. Lessons are creative and engaging. She was particularly impressed with the “Teens and Tots” lesson, during which younger and older students work together to review books. An additional observation will be required for new teachers.
  + School Improvement Plan Committee- Prior to Covid, average absences were about 200. Last year saw over 400, so absences are a concern that has been identified. As of this week, we are at 200. This is a nationwide problem, not one specific to WEVS. Both SIP and teachers are working together on a campaign to inform families as to what absences mean to a school. Hope to present that around the quarter mark in order to finish 4th quarter with a conscientious effort to minimize absences. Sylvia and teachers are reaching out to families at six absences (excused or unexcused) for a meeting.
  + Grievance Committee – n/a
  + Capital Campaign Committee – Have not met, but Bryan has reached out to members regarding further campaigning efforts. Email sent to families, and letter drafted to donors regarding termination of contract with builder. Any questions will be directed to Meghan and/or Facilities Committee. Bryan made a motion to ratify the settlement agreement, which returned $60k of $140k deposit from the builder. Per the agreement, approximately $80k worth of site work has been completed. Susan seconded the motion and all voted in favor.
  + Facilities Committee – Fire Alarm should be installed by end of the week.

Public comment – The question was raised as to whether a new builder has been selected. The board is in conversation with a candidate but a new builder has not yet been retained.

The meeting was adjourned at 3:14pm.