Minutes for Wednesday September 13, 2023 – 2pm

Zoom Meeting or in person at Corolla Library

In attendance: President Meghan Agresto, VP Al Marzetti, Treasurer Bryan Daggett, Secretary Allison Broughton, Susan Taylor, Marcy Moore. Executive Director Sylvia Wolff. Members of the public: Mark Adams, Lauren Mullins, Ron Clopton

The meeting was called to orderat 2:01pm. A quorum was established.

Board action

* Approve August minutes – Susan made a motion to approve. Al seconded and all voted in favor.
* Elections for directors’ expired terms: Meghan, Al, Frieda’s terms – Meghan and Al are happy to continue to serve, but Frieda is ready to relinquish her post. Bryan made a motion to re-elect Meghan Agresto and Al Marzetti, and to newly elect Wayne Evans to the board of directors. Susan seconded and all voted in favor. Let the minutes reflect how much we appreciate Frieda’s service over the years. She has served on the board from the very beginning and has been an invaluable member of the board.
* Election of officers – Al made a motion to re-appoint Meghan as President, Bryan as VP/Treasurer, Allison as Secretary, and Lauren Mullins as Ex-Officio Assistant Treasurer. Susan seconded and all voted in favor.
* Approve new updates to School Mental Health Plan after receiving feedback from the state – Need to directly link the verbiage to academia. Meghan made a motion to approve the amended SEL plan as presented by Sylvia. Susan seconded and all voted in favor.
* Understand new Parents Bill of Rights [law](https://content.govdelivery.com/attachments/NCSBE/2023/08/18/file_attachments/2588863/SL%202023-106%20Parent%27s%20Bill%20of%20Rights.pdf) and dates for implementation, [changes to current policies if any or additions](https://content.govdelivery.com/attachments/NCSBE/2023/08/18/file_attachments/2588857/SenateBill49-PBoR.pdf), which is all about transparency for parents. Initially schools were required to have all policies posted on their websites by September 15, but the state realized that wouldn’t be possible so the date is TBA but will likely come quickly when it comes. Of all the required policies, we have some that are already written and in practice, some are in practice but not yet written, and some will require adoption of new policies. Sylvia is compiling the curriculum components – there are only three very specific reasons a parent can contest the curriculum and a procedure will need to be developed for parents (custodial guardians only) to come in and inspect curriculum and submit a grievance, if applicable.

Board President/Director’s Update

* First day of school was September 5. Enrollment update – There has been a lot of movement with now 40 students out of 46 available spots. There are two sets of two siblings inquiring about spots currently.
* Teacher training went great and was really efficient but they didn’t through all the mandated material. Teachers Voldish and Gill completed the summer semesters of their respective programs. All teachers have put in a request for NCCAT for PD at no cost to the school. Teachers are meeting today to go over the building schematic for the new building to decide what needs to go where. Also field trip planning—likely younger students will go to Raleigh and older will go to Northern Virginia/DC. There are eleven second graders this year and the teachers have been creative in making sure things are moving as efficiently as possible.
* The SIP team met with teachers during training to see how they could support. Their goals for this year are focused on fundraising and community involvement. Sip with SIP is coming up next Friday, September 22. Dr. Basnight, superintendent of Dare County Schools will be attending and available to discuss high school with parents.
* PRC 182 needs some attention—the money needs to be spent.
* Fire alarm motherboard was zapped in a lightning strike. Sylvia is disputing an invoice from Simplex after they sent a technician to confirm that the motherboard was fried but did not repair it. She is researching other companies that can install and service a new system—several local companies can install but do not service; there is a company in Virginia Beach that will service. Insurance may cover the cost of replacing the system.
* PLC updates – none
* Unlawful absences – none. There were nine absences due to COVID but all students are back.
* Back to School Night coming up – Potluck this Thursday after first date was rescheduled due to the effects of hurricane Idalia. All are invited. Teachers will talk about communication and what to expect this year beginning at 4pm, and then dinner will be at 5pm. Food Lion is donating sandwiches and parents have been asked to bring additional items to supplement.
* BOG testing is coming up for third graders. Parents have been notified.
* Istation – Grades 2-8 have completed math. Reading will happen at the end of the month.

Treasurer’s Report

Through August, the first two months of our fiscal year, accounts are $9k in the red as a result of not having received any money from Dare or Currituck County so far. This pattern isn't all that unusual from past experience and according to Acadia, it happens rather routinely around the state. The first allotment of state funds ($59k) was received in August so that the YTD deficit was closed significantly. Expenses are as planned so far, with the exception of a $6k office software expense that is being researched.

As approved in the August board meeting, $100k was added to the $400k+ maturing CD to open a higher earning CD at TowneBank. That CD is earning 4.5% and will mature in January '24.

We have a cash flow plan for handling the construction of the new facility. An estimated $350-400k in funds will be needed (fundraising, grants, or loan) in order to complete and furnish the new schoolhouse.

The pledged $250k from the Outer Banks Community Foundation was received, so the current financials are:

$120k in the Operating Account

$337k in the new building account (deposit for builder will come from this account)

$910k in CDs ($10k in CD interest has already been earned)

For a total of $1.37 million across all accounts

Committee Reports

* Curriculum Committee update –Susan is scheduling dates in October for teacher observations.
* Capital Campaign Committee Update – Walking tours have launched. Tony Cerri is leading weekly tours, which are going smoothly and earning some donations. Cork and Craft – today is the last of a successful, summer-long event. A woman in Whalehead has agreed to host a fundraising dinner. Meghan is working on setting up a meeting with the retired second-in-command of Dollar Tree. Trying to have neighborhood representatives come to meetings who will then disseminate information to their neighbors.
* Facilities Committee – Have all permits except the building permit. Mancuso needed the receipt for the water tap for the building permit application, which they have now.
* Grievance Committee – n/a

Public comment – none.

The meeting was adjourned at 3:38pm.